



2019/20

# Fressingfield Church of England Primary School



*Come and join us on our journey  
to enjoy, aspire and achieve*



## Welcome to Fressingfield Church of England Primary School

Our school is a vibrant, bustling and friendly place in which children thrive. We nurture each child's individual talents and personalities on their educational journey in order to help them become confident, engaged and motivated learners. This is a school where children feel safe, are prepared to take risks and become the best that they can be.

We believe "that children learn best through the smiling eyes of the teacher"<sup>1</sup>; with our support and encouragement, we aim to help children develop a love of learning, an appetite for challenge and the confidence to express themselves and achieve.

We want children to become secure with the basic building blocks of learning – reading, writing and maths – and we value academic achievement (our results are consistently above national and Suffolk averages in most areas). No one can be sure of what the future holds for our children, and consequently we provide a broad and balanced curriculum that encourages children to participate in rich opportunities for learning across a range of subjects. Science, history, geography, computing, art, PE, competitive sport, music, performance, swimming, gardening, cooking, RE and the development of personal, social and emotional intelligence are all important elements of our curriculum.

The children at the school perform consistently well. For the 2018 academic year Fressingfield CofE Primary School was ranked 5<sup>th</sup> in Suffolk for overall KS2 progress, in the top 10 percent nationally for Reading and Writing, and the top 20 percent for Maths progress.

Our school is a place of tolerance and respect, where children are interested in others and celebrate differences; all are welcome regardless of culture, gender, age, race or ability. The children's excellent behaviour is frequently noted by visitors to our school and we build upon this by promoting partner-skills, teamwork and collaborative working.

Ours is a school at the heart of its rural community: we have an active parents' group (FOFSA) who raise considerable funds for our school; and we regularly welcome parents into school to participate in projects, and to work alongside their children.

Our school governors are committed to the school's success and work tirelessly with the headteacher and senior staff to that end.

We are a Church of England school and this informs our ethos. Through a daily act of worship (through assemblies or a time for reflection in class), we support children to develop an understanding of Christian values. We also visit our local church several times a year for services or celebrations.

Fressingfield Primary School is part of the All Saints Schools' Trust, a partnership of local primary schools across the north of Suffolk. This Trust enables; the sharing of skills, knowledge and support through collaboration; professional scrutiny and challenge to ensure our high standards are maintained; and stability for the future.

If you are interested in finding out more, please contact me and I will be delighted to show you around and give you a chance to meet the children and staff before your child starts school. Partnership between the school and parents is essential throughout these crucial, primary years and we look forward to working closely with you over the coming years.

If there is anything further you need to know beyond this booklet, please do not hesitate to ask.

Mark Taylor  
Headteacher

<sup>1</sup>B. McGettrick

## **About the School**

Fressingfield CofE Primary School is a rural primary school, located in the centre of a Suffolk village. The school has close links with the community, working with the local church and other village groups.

We welcome children from a wide geographical area and have 137 children on roll (as of September 2019) ranging from 3 to 11 years of age. Many children attend our school's Nursery provision before starting school in Reception. From Fressingfield at age 11, they progress on to a range of High Schools including Stradbroke, Hartismere, Archbishop Sancroft and Thomas Mills.

The school building is designed to allow the teachers to use the space flexibly. There is a large playground and school field which are safe and secure, with play equipment, trees and wildlife area.

The school gained a good grading in its most recent Ofsted inspection (June 2016) with numerous areas of strength highlighted, not least the behaviour of the children, which was judged to be outstanding.

The Headteacher has been at the school since January 2013. The Governors and parents are very supportive and there is a strong sense of community within the school. All stakeholders are working together to make sure the school provides the best education possible for its pupils.

## **Safeguarding and Child Protection**

This school is committed to safeguarding and promoting the welfare of children and young people. We demand all staff, volunteers, governors and parents to share this commitment. There is a Safeguarding Policy reviewed annually, which is available to all parents on request (please contact the office) or via the school website. The Senior Designated Person (SDP) with responsibility for Safeguarding is Mark Taylor and the Deputy is Jeremy Leicester. Any concerns should be reported directly to the SDP.

## **Staff**

Head Teacher	Mr Mark Taylor
Early Years Foundation Stage	Mrs Leport (Monday to Wednesday) and Mrs East (Thursday and Friday)
Danube Teacher (Year 1/2)	Miss Adamson
Colorado Teacher (Year 2/3)	Mrs Buckenham
Congo Teacher (Year 4/5)	Ms Perry
Yangtze Teacher (Year 5/6)	Mr Leicester (Assistant Headteacher)
Nursery Nurses	Mrs Bishop and Mrs Borrett
Teaching Assistants	Mrs Tooley, Mrs Stansfeld, Mrs Waring, Mrs Hall and Mrs Roberts
Office Manager	Mrs Jane Drax

Office Admin Assistant	Mrs Tyas
School Cook	Mrs Tuthill
Caretaker	Mr Curtis
Mid-day Supervisory Assistants	Mrs Chapman, Mrs Eastoe and Mrs Hall

### Governors

If you would like more information on the governors and how we support the school to improve and challenge it to provide the best education possible, please contact the Chair of Governors, Mr Deeks at [admin.fressingfield.suffolk.sch.uk](mailto:admin.fressingfield.suffolk.sch.uk).

A list containing the names and contact details for the School Governors is available in School. Minutes of the Governors' meetings are available at the school office.

### Class Organization

Because we are a small school, classes consist of single and mixed age year groups.

Waveney (Early Years Foundation)	Nursery and Reception	Mrs Leport and Mrs East
Danube	Year 1 and Year 2	Miss Adamson
Colorado	Year 2 and Year 3	Mrs Buckenham
Danube	Year 4 and Year 5	Ms Perry
Yangtze	Year 5 and Year 6	Mr Leicester

The school reviews the class organization to ensure that all classes are of an appropriate size. Therefore the organization of year groups into classes may be changed for a new school year.

### Friends of Fressingfield School Association (FOFSA)

The Friends of Fressingfield School Association are a fund raising group and purchase numerous items of equipment to enrich school life. Meetings are held in school on a regular basis, when we plan events and activities. They are informal, friendly and all are welcome. Offers of help are greatly appreciated and our events bring parents together and are a good way to get to know other families.

Chair: Tamsin Taylor



## **Admissions**

Please contact the school office regarding admissions to the school. We are happy for children to join the school at any stage of the school year, subject to vacancies, and many have very successfully moved to the school in recent years. We are not tied to a catchment area so where a family lives is not a limiting factor when considering an admission if there are places available.

## **Arrangements for New Entrants**

There is an informal meeting in the summer term for parents and the children who are due to start in the reception class in September. This is an opportunity to meet the teachers and the team of staff that work alongside them and discuss any concerns.

To help pupils settle into the school and make a smooth transition from Nursery to school, we offer some 'taster' sessions in the second half of the summer term before they start in the September.

If a pupil joins the school part way through an academic year, we liaise with the previous school to obtain assessment and progress data in order to assist in pupil in settling into a new school.

Parents are invited to make an appointment to visit the school to meet the Headteacher and look around prior to starting school.

## **Attendance**

When children miss school, their education is interrupted and progress is affected.

Children are encouraged to be regular and punctual in attendance. Absence from school due to illness should be notified immediately by telephoning or sending a message on the first day of illness. When your child returns we will require written confirmation of the absence or a personal visit to the office so a note can be made for the school's records. If your child is struggling to get to school we will be very happy to meet with you.

The Education Welfare Office works closely with the school to encourage full attendance and the County Council and MAT sets targets for each year.

If a parent wishes to take a child out of school during term time an absence form (available from the school office) has to be completed and submitted to the headteacher. Holiday absences are only authorized in extreme circumstances and any leave of longer than five days could lead to a fixed penalty notice.

The schools attendance policy is available upon request and can be found on the schools website.

## **Partnership with Parents**

The school actively promotes a good working relationship with its parents, and encourages parents to express any concerns they have about their child's learning and progress. Parents are encouraged to get involved and share in their child's learning experiences. There is a celebration assembly every Friday at 2:35pm, when we share the work from that school week and celebrate achievement.

To aid communication there is a letter box opposite the main office door for dropping off notes etc and Mr Taylor is in the school playground most mornings if you have something you wish to share – good or bad!

Curriculum mornings are organized on an annual basis to inform parents about subjects taught in school and the teaching methods used.

A parent questionnaire is circulated to all parents annually to help us assess our performance and we welcome hearing your views.

We greatly appreciate parents and other friends of the school to help classes on a regular basis with many activities and events (reading, trips, topic work etc). If you are willing to help in any way we shall be delighted to hear from you.



## Home Learning

		<b>Maximum Total Time</b>
<b>Yr R/1</b>	Sharing books for 10 minutes a day (Mon to Fri)	1 hour per week
	Sound books	
	Occasional Maths and English	
<b>Yr 2</b>	Reading for 10 minutes a day (Mon to Fri)	1 hour per week
	English	
	Maths (including multiplication tables)	
<b>Yr 3/4</b>	Reading for 15 minutes a day (Mon to Fri)	1½ hours per week
	English	
	Maths (including multiplication tables)	
	Occasional topic work	
<b>Yr 5/6</b>	Reading for 15 minutes a day (Mon to Fri)	1¾ hours per week
	English	
	Maths (including multiplication tables)	
	Project and topic work (will replace Maths or English)	

There may be occasions, especially in Years 5 and 6 when extra work may be given in support of the work in class and we ask for parents to support us in this.

## The School Day

Children need to be in school by 8:45am. The children arriving by bus are supervised from 8:30am.

The school session times are as follows:-

Mornings:- 8:45am to 12 midday  
Afternoons:- 1.10pm to 3.15pm

The day is further broken down into the following areas:

8:45am to 10.15am	Registration and first session
10:15am to 10:30am	Break
10.45am to 12 midday	Second morning session
12 noon to 1.10pm	Lunch Break
1.15pm to 3:15pm	Afternoon lessons
2.30pm to 2:45pm	KS 1 Break



## Curriculum

At Fressingfield CofE Primary School we aim to deliver a curriculum that enables our children to become happy and confident learners which inspires a love of learning throughout their school journey and later life. It is very important to us that each child is valued and challenged to reach their full potential through the creative, broad and balanced curriculum we provide.

As a school we follow the objectives stated in the 2014 National Curriculum and the Early Years Foundation Stage Profile. The child is at the centre of all that we do, we build upon the children's interests and curiosities and use these to plan a creative topic based curriculum, combining knowledge and skills that will engage their enthusiasm. We have high expectations of the children and we regularly discuss with them their strengths and areas of development to ensure that their next steps are challenging and have an impact on their progress.

It is important to us that learning is not confined to the classroom. We provide a wide range of experiences to enhance the children's learning through visits, visitors, outdoor learning and special events. We encourage our parents to be fully involved in this process and we value their support.

The subjects the children follow in school are

English  
Mathematics  
Science  
Computing  
Design & Technology  
Humanities (History and Geography)  
Music  
Physical Education  
Personal, Social and Health Education (PSHE)  
Religious Education  
Modern Foreign Language (French)  
Forest School



## Early Years

The Early Years Foundation Stage (EYFS) is the period of education from birth to five. The last year of the EYFS is often described as the reception year, since most children are admitted to the reception class of a primary school. During their reception year at school, the children will work towards the Early Learning Goals. Most children are expected to achieve the early learning goals by the end of the Foundation Stage.

Well-planned play is a key way in which children learn with enjoyment and challenge during their early years. Children further their understanding by talking, observing, planning, questioning, experimenting, testing, reporting, reflecting and responding to adults and to each other. The EYFS prepares children for learning in Key Stage One when National Curriculum programmes are taught.

The Early Years are very important as they provide the learning patterns for every child's future. Parents of children starting school are invited in to meet staff and find out about the Early Years Curriculum and how the EYFS unit works. It is an important step in a child and parent's life and we want everyone to be happy and secure in their first class.



## Collective Worship

As a Church of England school our daily acts of worship (singing grace at lunchtime and assembly prayers) are Christian. Parents may withdraw their child from the daily act of worship but are encouraged to discuss this with the Headteacher before doing so.

## Additional Educational Needs

We aim to meet the needs of all children irrespective of whether they have physical, sensory, emotional/behavioural, specific or general learning needs. Parents who are concerned about aspects of their child's progress are encouraged to discuss these first with the class teacher and then the SEND co-ordinator and the Headteacher. Children who have Special Educational Needs will generally have their needs supported within the classroom. They will each have an individual support plan tailored to their needs and will receive extra support from a trained member of staff. They may



occasionally be withdrawn for individual tuition. If the need arises, we can call on a wide range of specialist advisors.

Parents will be involved in discussions from the outset and will work with the staff enabling children to succeed. The children's progress will be reviewed regularly so that Individual Education Plans and support can be amended when necessary.

A copy of the school's SEND policy is available in the school for inspection by any interested parent.

The school is well adapted to welcome anyone with disabilities and we would support the needs of any child on roll.



## **Trips and Visits**

All children are offered a range of visits connected with the ongoing work in the class. They give enjoyment and extend the children's interest and knowledge. We ask parents for voluntary contributions towards the cost of these visits. However, without these contributions some of the visits cannot take place. We appreciate this may sometimes be difficult for some families. If parents experience any difficulty in funding trips, they should in the first instance speak to the Headteacher. These discussions will be dealt with in strict confidence.

School trips are often linked to the curriculum themes we are covering. During recent years the year KS2 pupils have visited Norwich Catholic Cathedral, Norwich Jewish Temple, Ipswich Christian Orthodox Church, Ipswich Sikh Gurdwara, West Stow Anglo Saxon Village, Dunwich, Norwich Castle, the Cutty Sark, in Greenwich (London), The Red House - Benjamin Britten Museum, Hollowford Residential Centre – Derbyshire, Ringsfield Hall Outdoor Centre, as well as, taking part in a stone age day, a Greek day and an Hinduism day. KS1 and the Early Years children visited the Time and Tide museum, Banham Zoo, Framlingham Castle and Africa Alive.

In Year 6 the children have the opportunity to go on a five day residential to Derbyshire.

Other trips to London have been arranged in previous years and during the year the school enters sports teams into many area competitions.

## Extra-Curricular Activities

The school tries to offer a variety of activities across the year according to strengths and interests, these are run at lunchtime or after school. We invite other organisations to provide activities after school. A letter usually goes out at the start of term when clubs are about to begin. If parents are interested in running a club please contact the school.

School Clubs have included: Sewing, various sporting activities, cooking, choir, gardening, science, nature, Lego, Lego We-Do, juggling, writing, computing, and breakfast club.



## Links with High Schools

Pupils generally choose to transfer to Stradbroke High School with whom we have close links. We also work closely with Hartismere and Thomas Mills High School and a number of children transfer to these schools each year.

## School Behaviour and Relationships

We encourage all children to have consideration for others and to be polite and courteous at all times. We use a positive approach to behaviour, recognizing and praising consideration for others. We have our 'Golden Rules' and maintain a policy for implementing those. Harmful behaviours are corrected and the schools expectations of good behaviour is reiterated. If any behaviour continues to give concern then parents are contacted.

To support children further the schools runs 'Talk About' groups to support group social interactions and one to one Thrive programs – the school currently has two Thrive trained practitioners.

Allegations of bullying are taken seriously by staff and are dealt with immediately. A copy of the Behaviour and Relationships Policy is available on request.

## Welfare

The School Nursing Team provides a text support service for parents and this is an opportunity to discuss any concerns confidentially with a trained school nurse. All reception pupils are seen by the school nurse during their first year at school.

The government currently collect data on the height and weight of pupils in Year 6 and reception. Parents can request that this is not carried out.

The Educational Welfare Officer is always available to discuss problems and can be

contacted through the school or by telephoning the Area Education Office. Tel 01502 405000.

Children who are ill and unfit for school should, generally speaking, remain at home, but occasions do arise where requests are made for medicines to be administered in school and there is a policy to cover such circumstances.



## **Emergencies**

In all cases of emergency a member of staff will get in touch with the parents of the child involved, however, if the concern is for a medical emergency the staff will contact the appropriate emergency services.

## **Healthy Schools and School Meals**

Healthier children do better in learning and in life. We link good health, behaviour and achievement through a whole school approach. The children are encouraged to develop good eating habits, which will benefit them now and in the future. When available produce from the schools vegetable garden is served at lunch or snack times and children have the opportunity to eat something grown on site. The produce grown each year normally includes tomatoes, cucumbers, grapes, potatoes, beetroot, carrots, beans, apples and pears

Children under five receive free school milk and children between the age of 4 and 7 are entitled to a free portion of fruit or vegetables each day.

All children should bring a bottle of water with their name on to school every day and there is also access to drinking water during the school day.

The school dinners are freshly cooked on site. The current cost of a meal is £2.30, this includes a choice of main meals and a dessert. We can cater for children with allergies and intolerances. If your child has specific dietary requirements please inform the school.

School dinner money is paid in advance; weekly, monthly or termly. We request that payment is made via the schools online payment system – each child will be given an account upon joining the school.

Children who do not wish to have a school lunch are encouraged to bring a healthy packed lunch. The following websites contain ideas for healthy packed lunches. <http://www.schoolfoodtrust.org.uk/schools/projects/packed-lunches/packed-lunch-ideas>

<http://www.eatwell.gov.uk/agesandstages/teens/packedlunches/>

If your family qualifies for free school meals please complete the online application form, available at <https://www.suffolk.gov.uk/children-families-and-learning/school-meals-uniform-and-trips/apply-for-freeschool-meals/>.

Please note the school aims to ensure we are a **nut free environment** and this includes packed lunches. Therefore, parents are asked not to put any food containing nuts into a child's packed lunch.

## Uniform

### Girls Uniform

Black Shoes (no open toed sandals or high heeled shoes please)

Grey (charcoal) skirt, pinafore, trousers or shorts

Green and white checkered dress

White or bottle green polo shirt or blouse/shirt (this will be white only from September 2020)

Green sweatshirt\* or green cardigan

Green or grey tights or white socks

Plain small stud earrings (no loops please)

School Book Bag with logo\* - no big school bags please!

### Boys Uniform

Black Shoes (no open toed sandals or high heeled shoes please)

Grey (charcoal) trousers or shorts

White or bottle green polo shirt or shirt (this will be white only from September 2020)

Green sweatshirt\*, jumper or green cardigan

Green or grey socks

Plain small stud earrings (no loops please)

School Book Bag with logo\* - no big school bags please!

### P.E



- Plimsolls for indoor P.E and Year 3 and above need trainers for outdoor P.E.
- Pair of black shorts
- Green t-shirt\*
- Pair of socks
- Tracksuit bottoms and tops (preferably black or grey) can be worn in cold weather
- Earrings must be removed for PE
- PE bag

**\* Some items are available from the school office and are printed with the school logo – please speak to office staff regarding sizes. Most items of uniform and PE kit can be ordered via School Trends (see link below). Additionally, the school holds a stock of donated uniform that can be bought for a small donation.**

<http://www.schooltrendsonline.com/schools/FressingfieldCEPrimarySchoolIP215PR/>

Swimming                      Swimsuit/trunks (a one-piece for girls and tight shorts or trunks for boys)  
Towel  
Swim cap  
Swim bag  
Goggles  
A piece of fruit to eat after the lesson

All items of clothing from underclothes to top clothes should be **clearly marked with your child's name.**

Earrings must be removed for P.E. lessons. Teachers are not allowed to remove earrings, so if your child cannot do it themselves please send them to school without earrings on P.E. and swimming days. If a child cannot remove their earrings they will not be able to actively take part in PE, but another role will be found for them.

The wearing of other jewellery at school is not allowed. If the wearing of jewellery is part of your cultural heritage, please discuss this with the Headteacher.

Please note that the school will take no responsibility for items brought to school that are subsequently lost or damaged. This includes wrist watches and activity monitors. Mobile phones are prohibited.

#### **Further Information**

Fressingfield Church of England Primary School,  
School Lane,  
Fressingfield,  
Eye.  
Suffolk  
IP21 5RU  
Tel: 01379 586 393



For further and more up to date information about the school please visit our website at <http://www.fressingfield.suffolk.sch.uk/>

## What Ofsted said about the school (July 2016)

‘Pupils’ positive ‘can do’ learning attitudes are a major strength. Learning time is used productively and fully by all.’

‘Leaders provide a high-quality curriculum. It is enriched by exciting visits, and focused days and weeks that bring alive subjects like science, art, history, geography and PSHE.’

‘The school’s work to promote pupils’ personal development and welfare is outstanding.’

‘Relationships between pupils and staff are very strong. Pupils are always courteous and respectful and this means they listen and respond well to teachers’ explanations and guidance.’

‘Pupils enjoy coming to school, are punctual and attend regularly.’



## What Parents said about the school (July 2019)

'My child is happy and enjoys school.'

'Good communication between parents and teacher.'

'Every child is known and treated as an individual.'

'Children mix well across all year groups enabling friendship and respect.'

'Supportive staff – I know my child is well looked after'.

'EYFS team are fabulous, providing a great environment'.

'The school has offered a wide variety of non-compulsory trips/activities/opportunities for the children to be involved'.

'The staff show they care about the wellbeing of the children and are interested in them'.

'Excellent headteacher, very present and approachable'.

